



MUSINGU HIGH SCHOOL

P. O. BOX 151-50100, KAKAMEGA.

Phone Number: 0721782368 Website: www.musinguhigh.com

Email: musinguhigh@yahoo.com

YEAR: 2019

DEAR

I am pleased to inform you that you have been selected to join form one in our school. You are required to report on **8th January 2019**. Congratulations.

Please get your Primary School's Head teacher to endorse the letter in the spaces provided below.

Student's Full Name: _____ INDEX NO _____

Marks _____ SUB-COUNTY _____

Primary School: _____

Head teacher's Full Name: _____

Head teacher's Signature: _____ Date: _____

Student's Signature: _____ Date: _____

School stamp

Disclaimer: *This letter will be authenticated on being duly certified by the primary school head complete with a certified copy of birth certificate and finally confirmed by the admitting principal. The letter is issued without any erasure or alteration and cannot be changed through any form of endorsement whatsoever; utterance of false documents is an offence punishable by law.*

This offer is made on the Condition of **DISCIPLINE AND HARDWORK.**

As you join this school, you need to have courage and determination to excel. You need to develop a positive attitude to follow the school instructions for the benefit of excellent academic performance and the general attainment of vision 2030.

Musingu is a cool elegant school with the motto “Discipline and Hardwork” as the guiding principle for all those who join with a hope of success. With a positive attitude you will find Musingu exciting and enriching academically.

The school has various clubs, societies and sports and an elegant sporting culture and achievement. Enrolling in one of them will give you the impetus to succeed and socialize.

Students and staff are proud of each other because they play both individual and collective roles to boost even the integrity of the school.

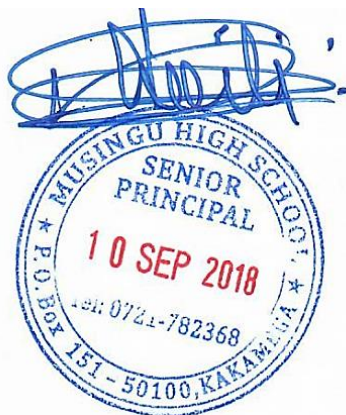
You will be expected to identify reasonable standards to worship God as this school is established on a strong Christian foundation by the Quakers, Old Boys and Stakeholders and supported by a School Chaplain.

You will be assigned a form and a guardian to guide and assist you settle down and fit in Musingu fraternity.

We value harmony, peace and friendship. We look forward for your individual benefit from this school.

Thank you.

Yours faithfully,



LUKUYA T. BENARD

SNR. PRINCIPAL.

JOINING INSTRUCTIONS

REQUIREMENTS

A. REPORTING DAY

Each student must be accompanied by parent or bonafide guardian on the day of reporting.

B. FEES PAYMENT

You are required to pay all fees shown on the fee structure provided through Bankers Cheque or deposited in the school account, **KCB A/C NO: 1101793821 Kakamega or at any KCB Branch.**

Fees can also be paid via: Lipa Na Mpesa- PAYBILL; Business No. 522123; Account No. 59550K then STUDENT'S NAME USED IN THE SCHOOL

A copy of the banking in slip must be brought to the school accounts office official receipting.

NOTE:

- A.** Personal cheques will not be accepted.
- B.** Ensure you collect receipt for all fees paid to the school
- C.** The school will not accept fees in cash
- D.** The school will not be liable for any fee that is paid in an un-procedural manner.

C. UNIFORM

Uniform will be supplied in school at Ksh **7,900/= as indicated below**

Note that civilian clothes will not be allowed /accepted in the school.

➤ 2 Pairs of dark grey trousers	@ 1,440
➤ 2 sky blue short sleeved shirts	@ 960
➤ 1 grey sweater -	@ 950
➤ 1 grey wind breaker	@ 850
➤ 2 pairs of grey socks with white/blue strips	@ 200
➤ 1 pair of Games kit (Red adidas)	@ 1,250
➤ 1 tie (green)	@ 200
➤ 1 jungle grey jumper	@ <u>1,850</u>
<i>All with school badge/logo</i>	<i>7,900/=</i>

Buy for your son the following items:

- 2 pairs of low heeled non fancy black leather shoes
- 1 pair of sport shoes/ rubber shoes
- A Metallic box
- At least 2 padlocks

D. OFFICIAL IDENTIFICATION

Each student **MUST** come with the following for admission:

- 2 passport size photographs (coloured and recently taken)
- Original and photocopy of Birth certificate
- Original and photocopy of the official KNEC Result Slip
- Original and photocopy Primary school leaving certificate
- Attached forms duly filled by the concerned persons

- i. Personal record form
- ii. Medical report from Government Practitioners.

Note that no Admission without duly filled medical & personal records form.

E. BOARDING ITEMS

The following items will be supplied in school at Ksh **6,450/=**

➤ 1 mattress 30”x 4” medium density	@ 2,250
➤ 2 Light blue bed covers	@ 1,500
➤ 2 blankets	@ 1,300
➤ 2 light blue sheets	@ 1,400
Total	<u>6,450/=</u>

Provide the following items for your Son.

- 1 towel
- 10 litre metal bucket
- Spoon, fork, a mug, and a plate (metallic).
- A pillow
- A pair of slippers
- A belt with a small buckle
- Mackintosh for special cases
- Other personal effects e.g. shoe polish, brush, washing & bathing soap, tooth brush, tooth paste, toilet papers and Mosquito Net among other basic requirements.

F. SCHOOL MEALS

The following meals are provided by the school according to the school menu; Tea, Githeri, Sukuma wiki/cabbage, Bread, Meat, Rice, Ugali and Beans.

No special meals will be provided for those who do not take the above meals.

G. TEXT BOOKS ,STATIONERYAND GAMES REQUIREMENTS

Each student is expected to come with the following items during admission

- ❖ 1 oxford geometrical set.
- ❖ KNEC mathematical table
- ❖ 8 P.V.C spring files
- ❖ 6 Biro pens, one 30 cm transparent ruler, a rubber and pencil
- ❖ 1 hymn book (golden Bells)
- ❖ 1 Bible (Revised Standard Version)
- ❖ Dictionary (Oxford Advanced Learners) 9th edition.
- ❖ Kamusi ya Kiswahili Sanifu -(Oxford) Toleo la Tatu
- ❖ 360⁰Atlas (Oxford), New Edition
- ❖ 2 reams of photocopying papers

SUMMARY OF PAYMENTS

PART	ITEM	AMOUNT
C	UNIFORM	7,900/=
E	BOARDING	6,450/=
	TOTAL	14,150/=

NOTE

- **Payments for Part C and E are to be paid in the school account KCB ACCOUNT NO.110 151 0315, KAKAMEGA or any KCB Branch**

H. NOTE FOR PARENTS

1. Boys are **NOT** allowed home in the course of term. If it becomes necessary for some reason he **MUST** be collected by one of the parents.
2. The school **DOES NOT** allow students to go home for family celebrations during school days.
3. At the end of the term, your son will be given his **REPORT FORM**, class **MERIT LIST** of performance and a **NEWSLETTER** to take to the parent/guardian. Please go through these documents giving necessary encouragement. The teachers will always be available for consultations.
4. Students are **NOT** allowed to carry **CIVILIAN CLOTHES** to school.
5. Holiday assignments must be done accordingly (to be downloaded from the school website www.musinguhigh.com).

I. SCHOOL GUIDING PRINCIPLES

All students admitted to this school need to observe the following rules keenly and cultivate a course of self-discipline and hardwork as stipulated in the school motto, **“NIDHAMU NA BIDII”**.

1. All students need to **OBHEY AUTHORITY**.
2. Sunday church service is **COMPULSORY** to all students.
3. **SCHOOL ROUTINE** needs to be strictly followed unless otherwise advised by school management.
4. Students must wear neat school uniform. Civilian clothes are **NOT** allowed in school.
 - (a) All meals shall be served and eaten from the dining hall.
 - (b) No cooked food and other drinks from outside are allowed in school except on visiting days and left overs carried back home. All drinks are bought from school canteen.
5. Students must not leave the school compound at any time without written permission from the D/Principal. The written permission sheet must be handed in at gate on arrival back at school and has to be signed by parent/guardian.
6. Any form of exam irregularity is prohibited.
7. All cases of sickness must be reported to the School Nurse in good time for appropriate action.
8. Students are prohibited from possessing or taking alcoholic drinks or any prohibited drug.
9. Fighting, bullying, sneaking from school, stealing, possession of dangerous weapons or
10. any other kind of misdemeanor are forbidden.
11. Vandalism of any kind is prohibited.
12. Strange behaviour is forbidden.
13. Students’ visitors are allowed only on specific dates to be communicated to students.
14. Any meeting by students **MUST** have permission from the school management.
15. Unauthorized electronic or electrical gadgets e.g. mobile phones are prohibited in school.
16. Co-curriculum activities are compulsory to all students.

DECLARATION

1) STUDENT:

If admitted at Musingu High School, I will observe the rules. I will lose my place if I act contrary to the school Rules and Regulations.

NAME.....SIGNATURE.....DATE.....

2) PARENT

I will provide the requirements and needs to enable my son be admitted at Musingu High School , I will always send him other requirements on time.

NAME.....SIGN.....

Addressmobile no.....

STUDENT PERSONAL INFORMATION

AFFIX
PASSPORT PHOTO
Coloured, recently
taken
Do not use Glue.

Name
Date of birth:.....Place of Birth
Father/Guardian:..... Phone No.....
Mother/Guardian:..... Phone No.....
Religion:.....Denomination.....

Location:..... Division:.....

Constituency..... Sub county:..... County.....

Primary School attended:.....

K.C.P.E. results: Eng:..... Kis:..... Maths:.....
Science:.....GHCR/SS:.....Total:.....

Are both parents alive? Yes/No:.....If not state whom you stay with:.....

Who is going to pay your school fees?.....

What is your father/Guardian's occupation?.....

What is your mother/Guardian's occupation?.....

What games/sports were you taking part in, in your previous school?.....

What career (job) do you hope to take when you complete your education?

What are you allergic to?.....

CERTIFIED BY

LUKUYA T. BENARD

SNR PRINCIPAL

SIGNATURE:.....:..... RUBBER STAMP DATE

STUDENT MEDICAL INFORMATION (To be filled by a doctor in a government hospital)

HEIGHT:.....BODY WEIGHT:.....

1. Previous medical history with reference to the following diseases: *Epilepsy, diabetes, Hypertension, tuberculosis, heart diseases, asthma, serious accidents, any operation etc.*

.....

2. EYES: Visual Acuity

– Vs (a) With specs:..... (b) Without specs:.....

- VL (a) With specs:..... (b) Without specs:

3. EARS: Hearing (a) Right:

(b) Left:.....

4. RESPIRATORY SYSTEMS: (a) Chest deformity:.....(b) Respiratory:.....

5. CARDIOVASCULAR SYSTEM:

(a) Pulse rate:..... (b) Bp:.....

(c) Varicose vein:..... (d) Heart:.....

6. ABDOMEN: (a) Abdominal swelling:..... (b) Tender R/O peptic ulcer:.....

7. GENITAL URINARY SYSTEM:

(a) Urinalysis:..... (b) Protein:.....

(c) Sugar:..... (d) Pus cells:.....

(e) RBCs..... (f) S.G.....

8. BLOOD GROUP:..... 9. STOOL:.....10. TEETH:.....

11. OTHERS (specify)

12. Vaccination with T.A.B. against typhoid fever. (**EVERY STUDENT MUST AVAIL THE VACCINATION CERTIFICATE**).

I have today examined the boy and found him **fit/unfit** to continue with further studies in boarding school.

NAME OF THE OFFICER: (MOH).....PHONE NUMBER.....

SIGNATURE:.....DATE:..... RUBBER STAMP:.....

FEES GUIDELINE FOR THE YEAR 2019

VOTE HEAD	TOTAL FEES	GOVT SUBSIDY	PARENTS	1 ST TERM	2 ND TERM	3 RD TERM
TEACHING& LEARNING MATERIAL & EXAMS	4,792	4,792	0	0	0	0
B.E.S	27,485	-	27,485	13,743	8,246	5,496
R.M.I	4,286	1,886	2,400	1,200	720	480
L.T & T	2,483	1,833	650	325	195	130
ADMIN	3,422	1,572	1,850	925	555	370
EWC	8,051	3,151	4,900	2,450	1,470	980
MEDICAL& INSURANCE	1,999	1,999	0	0	0	0
ACTIVITY	1,406	1,256	150	75	45	30
P.EML	8,855	5,755	3,100	1,550	930	620
TOTAL	62,779	22,244	40,535	20,268	12,161	8,106

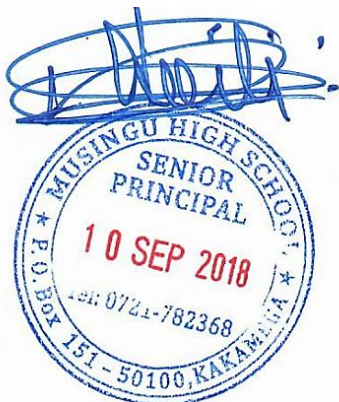
NOTE

- All fees as indicated in the above fees structure to be paid to KCB A/C NO: 110-179-3821 Kakamega or at any KCB Branch.
- Fees can also be paid via: Lipa Na Mpesa- PAYBILL: Business No. 522123; Account No. 59550K then STUDENT'S NAME USED IN THE SCHOOL.
- Parents will continue to meet cost of school uniforms, Boarding related costs, other projects of infrastructure Approved by CEB, BOM & PAs

OTHER REQUIREMENT

- Ksh. 5,000/= for development levy – ongoing projects (Pending approval by the cabinet secretary)
- Ksh. 2,150 /= for Caution Money, Student ID, Labeling, & Shaving charges.

The above requirements to be paid to **KCB ACCOUNT NO. 110 151 0315, KAKAMEGA or any KCB Branch**



LUKUYA T. BENARD
SNR.PRINCIPAL / SECRETARY – P.A/B.O.M