

REPUBLIC OF KENYA



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THE SOCIETIES RULES, 1968

(Rule 4)

**CERTIFICATE OF REGISTRATION NO.44446**

**JOSEPH ONYANGO ,**

**DEPUTY**

I, .....Registrar of Societies, hereby certify

that I have this day registered the **MUSINGU HIGH SCHOOL ALUMNI ASSOCIATION.**

.....  
under section 10 of the Societies Act.

Dated at **NAIROBI** this **31ST** day of **MARCH** 20**14**

.....  
**DY. Registrar of Societies**

**REPUBLIC OF KENYA**  
**MUSINGU HIGH SCHOOL ALUMNI ASSOCIATION**  
**SOC / 69839**

DEPARTMENT OF THE REGISTRAR-GENERAL  
STATE LAW OFFICE  
HARAMBEE AVENUE  
P.O. BOX 30031, NAIROBI

DATE 31<sup>ST</sup> MARCH, 2014

Dear Sir/Madam,

**THE SOCIETIES ACT (CAP.108)**

Enclosed herewith please find the certificate of registration of your society.

1. I would take this opportunity of drawing your attention to the salient requirements of the above Act and the Rules made there under in respect of registered societies, which are as follows:-
2. Every registered society shall:-
  - a) Keep a register of its members and shall cause to be entered therein the name and address of each member, the date of his admission to membership and the date on which he ceases to be a member (section 25 (1));
  - b) Keep one or more books of account, and shall cause to be entered therein details of all moneys received and payments made by the society (section 26 (1));
  - c) Furnish annually to the Registrar not later than 31<sup>st</sup> March an annual return in respect of the immediately preceding calendar year form I, together with the relevant filing fees as shown on the form (section 30 (1) and rule 13);
  - d) Notify the Registrar on Form B within 14 days of any change in the society's registered office or postal address (section 16 (3) and rule 10). Such notification must be accompanied by a filing fee (rule 18);
  - e. Give notice to the Registrar on Form H of any Change of Officers, giving names, addresses and occupations, or of the title of any officer, within 14 days of the change (section 17 91) and rule 11). Such notice must be accompanied by a filing fee (rule 18).
  - f. Ensure that the society does not:-
    - i. Amend its name or constitution or rules; or
    - ii. Become a branch of, or affiliated to or connected with, any organization or group of a political nature established outside Kenya; or
    - iii. Dissolve itself.Except with the prior consent in writing of the Registrar obtained upon written application to him signed by three of the officers of the society (section 20 (1). An application to do any of the things specified above must be accompanied by a copy of the minutes of the meeting at which the resolution to do that thing was passed, certified as a true copy by three of the officers of the society. The application must be delivered to the Registrar within 14 days after the day on which the resolution was passed (section 20 (2) and must be accompanied by an application fee (Rule 18).
  - g. Supply any information which the Registrar may order under section 31.
3. No special forms are required to be submitted in respect of items (f) and (g) above.
4. It must be clearly understood that the foregoing notes are for your guidance. They are not intended to be a summary of the Societies Act and should not be considered as such.
5. Copies of the Societies Act may be obtained from the Government Printer, P. O. Box 30128, Nairobi, on payment of the prescribed charges.

Yours faithfully



Dy. Registrar of Societies

Encls:

GPK 2241

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